

(w)here^{inc.}

Real Estate

Dear

I welcome you as a client. As your Realtor®, I look forward to assisting you with the sale and/or purchase of your home. I have provided you with a helpful Initial Agency Disclosure Pamphlet which explains agency relationships between Oregon real estate licensees and their clients.

_____/_____
Date _____
Initials

There are a great many decisions to be made and things to consider when selling or purchasing real property. My primary area of expertise is in keeping your interests first and foremost in all matters related to coordinating the listing and/or purchase process, but most importantly, in the negotiation of a real estate sale agreement and shepherding the transaction through closing. I cannot give you legal or tax advice, or be responsible for inspecting or determining the physical condition of the property, its systems or potential defects. You are advised to seek the assistance of appropriate professionals, such as attorneys, home inspectors, engineers, accountants, land use consultants and/or any other industry-specific professionals on matters related to the transaction that are beyond our expertise as real estate licensees. I can, however, refer you to experts in those areas.

There is extensive information available in the Oregon Property Buyer Advisory publication on the Oregon Real Estate Agency's website, <http://oregonrealtors.org/resources/membership-resources/buyer-seller-advisories> . I encourage you, whether buying or selling, to obtain and read the "Buyer Advisory", as this will give you an understanding of pertinent information applicable to your real property transaction. In addition, it further explains the role of a real estate licensee.

While our agency relationship will end upon closing of the transaction, I hope that you will be so pleased that you will allow me to assist you with future transactions, and refer me to others.

Thank you for placing your trust in me.

Sincerely,

Client acknowledges receipt of this letter and shall be responsible for obtaining and reading the "Buyer Advisory", for making all necessary inquiries, and for consulting the appropriate persons or entities, as may be necessary, while the property is on the market or under a purchase contract.

Client _____ Date _____

Client _____ Date _____